

AGENDA

Meeting: Audit
Place: Council Chamber - Monkton Park, Chippenham
Date: Wednesday 21 March 2012
Time: 10.30 am

Please direct any enquiries on this Agenda to Anna Thurman of Democratic Services, County Hall, Trowbridge, direct line (01225) 718379 or email anna.thurman@wiltshire.gov.uk

All public reports referred to on this agenda are available on the Council's website at www.wiltshire.gov.uk .

Press enquiries to Communications on direct lines (01225) 713114 / 713115

Membership:

Cllr Richard Britton
Cllr Nigel Carter
Cllr Chris Caswill
Cllr Peter Doyle
Cllr George Jeans
Cllr David Jenkins
Cllr Julian Johnson

Cllr Jacqui Lay
Cllr Alan Macrae
Cllr Helen Osborn
Cllr Sheila Parker (Vice Chairman)
Cllr Bridget Wayman
Cllr Roy While (Chairman)

Non-Voting Members
Cllr John Brady

Cllr Jane Scott OBE

Substitutes
Cllr Desna Allen
Cllr Ernie Clark
Cllr Michael Cuthbert-Murray
Cllr Rod Eaton
Cllr Mark Griffiths

Cllr Mollie Groom
Cllr Howard Marshall
Cllr Francis Morland
Cllr Mark Packard

Part I

Items to be considered while the meeting is open to the public

1. Apologies and Membership Changes

To receive apologies and note membership changes.

2. Chairman's Announcements

To receive Chairman's announcements.

3. Minutes of the Previous Meeting (*Pages 1 - 6*)

To confirm and sign the minutes of the Audit Committee meeting held on 14 December 2011 (copy attached).

4. Members' Interests

To receive any declarations of personal or prejudicial interests or dispensations granted by the Standards Committee.

5. Public Participation and Committee Members' Questions

The Council welcomes contributions from members of the public.

Statements

If you would like to make a statement at this meeting on any item on this agenda, please register to do so at least 10 minutes prior to the meeting. Up to 3 speakers are permitted to speak for up to 3 minutes each on any agenda item. Please contact the officer named on the front of the agenda for any further clarification.

Questions

To receive any questions from members of the public or members of the Council received in accordance with the constitution. Those wishing to ask questions are required to give notice of any such questions in writing to the officer named on the front of the agenda no later than 5pm on 14 March 2012. Please contact the officer named on the front of this agenda for further advice. Questions may be asked without notice if the Chairman decides that the matter is urgent.

Details of any questions received will be circulated to Committee members prior to the meeting and made available at the meeting and on the Council's website.

6. **Wiltshire Council Internal Audit Plan 2012/13** (*Pages 7 - 22*)
To receive the Wiltshire Council Internal Audit Plan 2012/13.
7. **Financial Statements Audit Plan 2011/12** (*Pages 23 - 46*)
To receive the Financial Statements Audit Plan 2011/12.
8. **Certification of Grants and Returns 2010/11** (*Pages 47 - 56*)
To receive the Certification of Grants and Returns 2010/11.
9. **Preparation of Financial Accounts 2012**
To receive a verbal update, on the preparation of the Financial Accounts 2012.
10. **Risk Management Update** (*Pages 57 - 70*)
To receive the Risk Management update.
11. **Forward Work Programme** (*Pages 71 - 72*)
To note the Forward Work Programme.
12. **Date of next meeting**
To note that the next regular meeting of the Committee will be held on 20 June 2012.
13. **Urgent Items**
Any other items of business, which the Chairman agrees to consider as a matter of urgency.

Part II

Items during whose consideration it is recommended that the public should be excluded because of the likelihood that exempt information would be disclosed